

Legacy Grant Terms & Conditions

General

1. Daytrippers Foundation is a non-denominational charity committed to the active pursuit of an equal opportunities policy in providing grants. In consideration of applications, Daytrippers Foundation aims to ensure that no child or young person receive less favourable treatment on the grounds of gender, sexuality, race, colour, ethnic origin, religion, class, appearance, marital or parental status.
2. Safeguarding relates to the actions taken to promote the welfare and well-being of children, young people and vulnerable adults, and to protect them from harm, abuse and neglect. Your organisation has the primary responsibility for safeguarding beneficiaries.
3. We will use the information provided in the application form only for the purposes of assessing your grant request and managing or monitoring any grant awarded. We reserve the right to share information (excluding personal information) received from applicants requesting funding, and from those in receipt of funding from Daytrippers Foundation with other funders or donors, unless an organisation expressly requests otherwise. We are committed to ensuring that your information is secure. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect. Data may be retained for up to 7 years, after which time it will be destroyed.
4. Knowingly providing false information will invalidate any application or grant.
5. Daytrippers Foundation reserves the right to withdraw its funding if our requirements are not met.
6. Applicants may apply once a year (1st November to 31st October).

Application process

7. Schools, children's hospices, support groups, charities and not for profit organisations are eligible to apply.
8. Projects benefitting children and young people age 5-25 years who have a disability (as defined in the Disability Discrimination Act 1995) and/or life-limiting condition will be considered.
9. We do not fund:
 - a. Projects outside of the UK
 - b. Non-capital costs including salaries
 - c. Projects that have already commenced or taken place
 - d. Projects if you are currently in receipt of another Daytrippers Foundation grant
 - e. Repeat projects previously funded by Daytrippers Foundation, unless invited to reapply

10. All applications should be accompanied with a project plan and evidence of reasonable quotations to substantiate the budget provided.

Payment of the grant

11. If your application is successful, Daytrippers Foundation will fund up to the agreed amount stated in our grant confirmation letter. Payment of the grant will be paid in instalments and will be reviewed on a case by case basis.
12. If the project plan significantly changes after Daytrippers Foundation has allocated funding, it is your organisation's responsibility to inform us immediately. These can include changes to the number of children and young people, date of project, intended outcomes, etc.
13. You will be required to provide the following:
 - a. An invoice on your organisation's headed paper noting the total amount of funding requested from Daytrippers Foundation (up to the agreed funding pledged). Payment will be made via bank transfer only, therefore, please include your BACS details within the invoice.
 - b. Evidence of monies spent must be provided to support the invoice. Monies will not be reimbursed unless such proof is provided. Photocopies of receipts will be accepted.
 - c. A completed Feedback Form, which can be downloaded from our [website](#).
 - d. Information regarding the children and young people, if different from those stated in the application form. Please provide this information in the Appendix of the Feedback Form.
 - e. Photographs (group photos are most desirable) and personal accounts ('testimonials') from the children and young people are to be provided. We are keen to understand the impact and benefit of the project.
14. Photos and testimonials may be used for our publicity purposes such as on the Daytrippers Foundation website, leaflets, brochures, etc. No child's name will be publicised without your prior written consent.